

Job Title: Program Officer -EYDCD

Organization: Children's Rights and Violence Prevention Fund (CRVPF)

Duty Station: Kampala, Uganda

Reports to: CRVPF-EYDCD, Program Coordinator

ABOUT CHILDREN RIGHTS AND VIOLENCE PREVENTION FUND (CRVPF)

Children's Rights and Violence Prevention Fund (CRVPF) is a regional childcare and social justice intermediary organization. CRVPF advances the safety and rights of children and young people in Uganda, Kenya, Tanzania, and Ethiopia. CRVPF partners with community organizations to prevent violence including sexual violence against children and young people. We build children and young people's power and agency to make the right choices and decisions and facilitate access to safe and dignified employment opportunities.

CRVPF works with community organizations as an effective avenue for reaching vulnerable children, young people, families, and communities because these organizations have closer proximity, adaptability, trust with communities, efficiency, and can contextualize interventions. The community organizations and their leaders are the basis for building community movements that advocate for children and young people's issues. CRVPF collaborates with a diverse range of community organizations, local NGOs, media organizations, training, and research institutions working at community levels to prevent violence and advance the rights of children and youth. These partners reflect our values through local ownership of change, using funds responsibly and working with long-term sustainability.

About the program

CRVPF is anticipating the Empower Youth through Data and Community Development (EYDCD) program. At the individual level and institutional levels, by strengthening and leveraging community-based structures, this program aims to improve the lives of young men and women in disadvantaged communities in Uganda by providing technical market-facing skills and capacity building for entrepreneurship, and employment. Over a five-year, EYDCD aims to reach 400,000 young people and enable the creation of 250,000 new and sustained dignified and fulfilling work opportunities (70% young women) while strengthening & digitizing 3,000 youth-led VSLAs. To accomplish the above, the initiative will collaborate with 200 local grassroots Community-Based Organizations (CBOs).

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At a system level, the program aims to foster financial inclusion & promoting digital identity for young people (invisible and bootstrappers enterprises) by leveraging mobile transactions & alternative data working with the biggest telco companies in Uganda – Airtel and MTN to enable data-driven credit decisions using credit scoring. This becomes an asset to assess their creditworthiness – for the distribution of affordable credit, devices, among other digital financial products and services. This will serve both young people and their community-based savings groups, i.e., VSLAs or SACCOs who have for long been seen as expensive to serve and reach.

The Position

The Program Officer works in conjunction with other members of the EYDCD program and finance teams to administer the portfolio of grants for the program.

Roles and Responsibilities

- Review and evaluate incoming applications from community organizations and offer necessary application support to potential partners.
- Support the recommendation of potential partners and be part of relevant review meetings.
- Support the review of monthly program reports from partners and offer necessary technical support to partners.
- Ensure that partners ably understand the MIS system and Kenga app and review the data they provide. The program officer will also offer ongoing support to partners as they report using the MIS and Kenga app.
- Ensure that partners are implementing activities in line with approved work plans and budgets. Support partners in case of need for any changes in work plans and budgets along with the program and finance team.
- Support the sourcing and contracting of external consultants who will be offering technical support, training partners and designing various curriculums.
- Collaborate with consultants wherever requested.
- Support the preparation of the EYDCD quarterly program report to partner.
- Oversee administrative duties within the programs team including MIS management and grants administration.
- Represent the EYDCD program at events as requested by the Executive Director and partner.
- Plan and conduct field monitoring visits to partners along with the EYDCD program team as approved by the Executive Director.

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- Offer continued technical support and contribute to partner organisational capacity development initiatives.
- Identify communications opportunities and strategies to amplify the EYDCD program work including sourcing and writing case stories etc
- Represent the EYDCD program at partner events, meetings, and other gatherings.
- Participate in CRVPPF and EYDCD program meetings.
- Collaborate with other CRVPPF teams in projects as assigned by the Executive Director
- Contribute to the overall health and growth of CRVPPF.
- Support the program team to maintain all EYDCD program related files

Qualifications and Requirements

- A bachelor's degree in development studies, social sciences, social work or relevant field
- A critical understanding of and deep commitment to youth employment.
- At least 5 years of professional experience in a not-for-profit organization or social enterprise.
- Experience working with youths in slums and refugee settlements.
- Exceptional attention to detail and organizational skills as demonstrated in at least 3 years of professional experience
- Demonstrated ability to work within a team environment.
- Proficiency with MS Office
- Skills in project management, microfinance, and youth inclusion.
- Previous work with youth programs, youths in slums and refugee communities.
- Conflict resolutions, mediation, and cluster partnerships support.
- Ability to work with a small team and deliver results with or without close supervision.
- Ability to travel to the field more than 30% of work time.
- Demonstrate a commitment to CRVPPF work.

The position is based in Uganda, Kampala on site. The deadline for Applications is September 29th, 2023.

Send your application to careers@crvpf.org and copy edith.tendo@crvpf.org

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